Institutional Characteristics

Part A - Educational Offerings

1. **Which of the following types of instruction/programs are offered by your institution? [Check one or more]**

If you do not indicate that your institution offers occupational, academic or continuing professional instruction or program your institution is not expected to complete this survey or any other IPEDS surveys.

☐ Occupational, may lead to a certificate, degree, or other formal award

☐ Academic, leading to a certificate, degree, or diploma

☐ Recreational or avocational (leisure) programs

☐ Adult basic or remedial instruction or high school equivalency

☐ Secondary (high school)

Part A - Educational Offerings

2. **Please enter your institution's mission statement or a web address (URL) where your mission statement can be found. Mission statements provided manually must be limited to 1,000 characters or less. If your mission statement is lengthy but available electronically, please provide the web address in the space provided. The mission statement will be available to the public on the College Opportunities On-Line (IPEDS COOL) website.**

Mission Statement URL: http:// [   ]

Mission Statement

Part B - Organization and Accreditation

1. What is your institutional control or affiliation?

○ <u>Public</u> - Specify

Primary control	Secondary control (if applicable)
Select list ▼	Select list ▼

○ Private for-profit

○ <u>Private not-for-profit</u> independent (no religious affiliation)

○ Private not-for-profit religious affiliation - Specify

Select list ▼

2. What award levels are offered by your institution? (One academic year equals 30 semester credit hours or its equivalent, or 900 contact or clock hours.) [Check all that apply]

Award Level		BELOW THE BACCALAUREATE:
1	☐	<u>Postsecondary award, certificate, or diploma of less than one academic year</u> (less than 900 contact or clock hours)
2	☐	<u>Postsecondary award, certificate, or diploma of at least one but less than two academic years</u> (at least 900 but less than 1800 contact or clock hours)
3	☐	Associate's degree
4	☐	<u>Postsecondary award, certificate, or diploma of at least two but less than four academic years</u> (at least 1800 contact or clock hours)
12	☐	Other; please specify in the Caveats box

CAVEATS

Part B - Organization and Accreditation

3. Does this institution offer any formally organized programs (either academic or occupational) with well defined completion requirements that do not lead to a formal award?

- ○ No
- ○ Yes

4. This institution is accredited by the following <u>accrediting agency(ies)</u>. [Check all that apply]

- ☐ <u>National institutional</u> or <u>specialized</u> accrediting agency
- ☐ Regional accrediting agency - Specify

  [Select list ▼]

- ☐ State accrediting or approval agency
- ☐ Not applicable

5. Is this institution or any of its programs, departments, or schools currently accredited by any of the accrediting agencies recognized by the Secretary, U.S. Department of Education, which are on the list of National Institutional and Specialized Accrediting Bodies?

- ○ Yes   <u>List of Accrediting Bodies</u>
- ○ No

Part B - Organization and Accreditation

Accreditation Commission for Acupuncture and Oriental Medicine

☐ Acupuncture (ACUP) - Professional master's degree and professional master's level certificate and diploma programs in acupuncture and oriental medicine

Accrediting Association of Bible Colleges

☐ Bible College Education (BI) - Bible colleges and institutes offering undergraduate programs

Accrediting Bureau of Health Education Schools

☐ Allied Health (AH) - Programs leading to the Associate of Applied Science and the Associate of Occupational Science Degree

☐ Allied Health Education (AHE) - Private, postsecondary institutions

☐ Medical Assistant Education (MAAB) - Private schools and programs

☐ Medical Laboratory Technician Education (MLTAB) - Schools and programs for the medical technician

Accrediting Commission of Career Schools and Colleges of Technology

☐ Occupational Education (DGCS) - Private postsecondary degree-granting institutions that are predominately organized to educate students for trade, occupational, or technical careers

☐ Occupational Education (NDCS) - Private nondegree-granting institutions that are predominately organized to educate students for trade, occupational, or technical careers

Accrediting Commission on Education for Health Services Administration

☐ Health Services Administration (HSA) - Graduate programs in health services administration

Accrediting Council for Continuing Education and Training

☐ Continuing Education (CNCE) - Institutions offering noncollegiate continuing education programs

Accrediting Council for Independent Colleges and Schools

☐ Business (GRB) - Independent institutions offering only graduate business and business related programs at the master's level

☐ Business (JRCB) - Junior colleges of business

☐ Business (PPB) - Private postsecondary schools offering business and business-related programs

☐ Business (SRCB) - Senior colleges of business including those with master's degree programs

American Academy for Liberal Education

☐ Liberal Education (LBRL) - Institutions of higher education and programs within institutions of higher education that offer liberal arts degree(s) at the baccalaureate level of documented equivalency

American Association for Marriage and Family Therapy

☐ Marriage and Family Therapy (MFT) - Clinical training programs at the master's, doctoral, and postgraduate levels

American Bar Association

☐ Law (LAW) - Professional schools

American Board of Funeral Service Education

☐ Funeral Service Education (FUSER) - Institutions and programs awarding diplomas, associate degrees and bachelor's degrees

American College of Nurse-Midwives

☐ Nurse Midwifery (MIDWF) - Basic certificate and graduate nurse-midwifery education programs for registered nurses

☐ Nurse-Midwifery (PREMW) Pre-certification nurse-midwifery education programs

American Council on Pharmaceutical Education
☐ Pharmacy (PHAR) - Professional degree programs

American Dental Association
☐ Dental Assisting (DA)
☐ Dental Hygiene (DH)
☐ Dental Laboratory Technology (DT)
☐ Dentistry (DENT) - Programs leading to the D.D.S. or D.M.D. degree; advanced dental education programs (general practice residency, advanced general dentistry, and specialty programs)

American Dietetic Association, The
☐ Dietetics (DIET) - Coordinated undergraduate and graduate programs
☐ Dietetics (DIETI) - Postbaccalaureate dietetic internship programs
☐ Dietetics (DIETT) - Dietetic technician programs at the associate's degree level

American Occupational Therapy Association
☐ Occupational Therapy (OT) - Professional Programs
☐ Occupational Therapy Assistant (OTA) - Programs leading to an associate degree or certificate

American Optometric Association
☐ Optometry (OPT) - Professional degree programs
☐ Optometry (OPTR) - Residency programs
☐ Optometry (OPTT) - Technician programs

American Osteopathic Association
☐ Osteopathic Medicine (OSTEO) - Programs leading to the D.O. degree

American Physical Therapy Association
☐ Physical Therapy (PTA) - Professional programs for the physical therapist
☐ Physical Therapy (PTAA) - Programs for the physical therapist assistant

American Podiatric Medical Association
☐ Podiatry (POD) - Colleges of podiatric medicine, including first-professional and graduate degree programs

American Psychological Association
☐ Clinical Psychology (CLPSY) - Doctoral programs
☐ Counseling Psychology (COPSY) - Doctoral programs
☐ Professional Psychology (IPSY) - Predoctoral internship programs
☐ Professional Psychology (RPSY) - Postdoctoral residency programs
☐ Professional/Scientific Psychology (PSPSY) - Doctoral programs
☐ School Psychology (SCPSY) - Doctoral programs

American Speech-Language-Hearing Association
☐ Audiology (AUD) - Graduate degree programs
☐ Speech-Language Pathology (SP) - Graduate degree programs

American Veterinary Medical Association

☐ Veterinary Medicine (VET) - Programs leading to a D.V.M. or D.M.V. degree

Association for Clinical Pastoral Education, Inc.

☐ Pastoral Education (PAST) - Clinical pastoral education (CPE) centers and CPE and supervisory CPE programs

Association of Advanced Rabbinical and Talmudic Schools

☐ Rabbinical and Talmudic Education (RABN) - Advanced Rabbinical and Talmudic schools

Association of Theological Schools in the United States and Canada

☐ Theology (THEOL) - Freestanding schools, as well as programs affiliated with larger institutions, offering graduate professional education for ministry and graduate study of theology

Commission on Collegiate Nursing Education

☐ Nursing (CNURED) - Nursing education programs at the baccalaureate and graduate degree levels

Commission on Massage Therapy Accreditation

☐ Massage Therapy (CMTA) – postsecondary certificates or diplomas in the practice of massage therapy and bodywork

Commission on Opticianry Accreditation

☐ Opticianry (OPD) - 2-year programs for the ophthalmic dispenser

☐ Opticianry (OPLT) - 1-year programs for the ophthalmic laboratory technician

Council on Accreditation of Nurse Anesthesia Educational Programs

☐ Nurse Anesthesia (ANEST) - Institutions and programs at the certificate, master's, or doctoral degree level

Council on Chiropractic Education, The

☐ Chiropractic (CHIRO) - Programs leading to the D.C. degree

Council on Education for Public Health

☐ Community Health Education (CHE) - Graduate programs offered outside schools of public health
☐ Community Health/Preventive Medicine (CHPM) - Graduate programs offered outside schools of public health
☐ Public Health (PH) - Graduate schools of public health

Council on Occupational Education

☐ Occupational Education (OCCDGR) - Postsecondary degree granting institutions that grant the applied associate degree in specific occupational/vocational fields.
☐ Occupational Education (OCCED) - Non-degree granting postsecondary occupational/vocational institutions

Distance Education and Training Council

☐ Distance Education and Training (DIST) - Distance education institutions offering non-degree and associate, baccalaureate, and master's degree programs primarily through the distance learning method

Joint Review Committee On Education In Radiologic Technology

☐ Radiologic Technology (RAD) - Programs for radiographers

☐ Radiologic Technology (RADTT) - Programs for radiation therapists

Joint Review Committee on Educational Programs In Nuclear Medicine Technology

☐ Nuclear Medicine Technologist (NMT) - Programs for the nuclear medicine technologist

Liaison Committee on Medical Education American Medical Association Council on Medical Education and Association of American Medical Colleges
☐ Medicine (MED) - Programs leading to the M.D. degree

Midwifery Education Accreditation Council
☐ Midwifery Education (MWEAC) - Direct-entry midwifery educational institutions and programs conferring degrees and certificates

Montessori Accreditation Council for Teacher Education
☐ Montessori Education (MONTE) - Montessori teacher education programs and institutions

National Accrediting Commission of Cosmetology Arts and Sciences
☐ Cosmetology (COSME) - Postsecondary schools and departments of cosmetology arts and sciences

National Association of Nurse Practitioners in Reproductive Health
☐ Nurse Practitioners (NURPR) - Women's health nurse practitioners' programs

National Association of Schools of Art and Design
☐ Art and Design (ART) - Degree-granting schools and departments and nondegree-granting programs

National Association of Schools of Dance
☐ Dance (DANCE) - Institutions and units within institutions offering degree-granting and nondegree-granting programs

National Association of Schools of Music
☐ Music (MUS) - Baccalaureate and graduate degree programs
☐ Music (MUSA) - Community and junior college programs
☐ Music (MUSN) - Nondegree programs

National Association of Schools of Theatre
☐ Theatre (THEA) - Institutions and units within institutions offering degree-granting and/or nondegree-granting programs

National Council for Accreditation of Teacher Education
☐ Teacher Education (TED) - Baccalaureate and graduate programs for the preparation of teachers and other professional personnel for elementary and secondary schools

National League for Nursing Accrediting Commission
☐ Nursing (ADNUR) - Associate degree programs
☐ Nursing (DNUR) - Diploma programs
☐ Nursing (NUR) - Baccalaureate and higher degree programs
☐ Nursing (PNUR) - Practical nursing programs

New York State Board of Regents (a nationally recognized State agency)
☐ Accreditation of collegiate degree-granting programs or curricula offered by institutions of higher education and of credit-bearing certificate and diploma programs offered by degree-granting institutions of higher education located in the state of New Y

Transnational Association of Christian Colleges and Schools
☐ Christian Education (CE) - Christian postsecondary institutions that offer certificates, diplomas, associate, baccalaureate, and graduate degrees

Part C - Admission Requirements and Services

1. **Does your institution have an <u>open admission policy</u> for all or most entering <u>first-time</u> students?**

*If you answer **No** to this question you will be expected to answer questions D2 through D4. If you select that your institution does not admit first-time students you will **not** be asked to complete Part D price data, Student Financial Aid or Graduation Rates surveys in the Spring collection.*

      ○   Yes

      ○   No

      ○   This institution does not admit first -time students.

CAVEATS

Part C - Admission Requirements and Services

2. **Please select the option that best describes how your institution uses any of the following data in its selection process.**

Admission Considerations	Required	Recommended	Neither Required nor Recommended	Don't Know
Secondary school GPA	○	○	○	○
Secondary school rank	○	○	○	○
Secondary school record	○	○	○	○
Completion of college-preparatory program	○	○	○	○
Recommendations	○	○	○	○
Formal demonstration of competencies (e.g., portfolios, certificates of mastery, assessment instruments)	○	○	○	○
Admission test scores (SAT, ACT, etc.)	○	○	○	○
TOEFL (Test of English as a Foreign Language)	○	○	○	○

Part C - Admission Requirements and Services

3. **Please provide the number of <u>first-time</u>, <u>degree/certificate-seeking</u> students who applied, were admitted, and enrolled (full or part time) at your institution for the most recent Fall period available. Include <u>early decision</u>, <u>early action</u>, and students who began studies during the summer prior to that fall. See instructions for further information.**

Select reporting period:　　　　○ **Fall 2002**　　　　○ **Fall 2003**

	Men	Women
Number of <u>applicants</u>		
Number of <u>admissions</u>		
Number enrolled <u>full time</u>		
Number enrolled <u>part time</u>		

4. **If test scores are required for admission and 60 percent or more of your enrolled first-time, degree/certificate-seeking students submitted scores for a given test, please provide the following information: the number and percentage of students submitting SAT/ACT scores and the 25th and 75th percentile scores for each test. Provide data for the most recent group of students for which data are available; include new students admitted the summer prior to that fall.**

Select reporting period　　　　○ **Fall 2002**　　　　○ **Fall 2003**

Number submitting <u>SAT</u> scores	
Percent submitting SAT scores	
Number submitting <u>ACT</u> scores	
Percent submitting ACT scores	

	25th Percentile	75th Percentile
SAT I Verbal		
SAT I Math		
ACT Composite		
ACT English		
ACT Math		

Part C - Admission Requirements and Services

5. **Does your institution accept any of the following? [Check all that apply]**

    ☐ <u>Dual credit</u> (college credit earned while in high school)

    ☐ Credit for life experiences

    ☐ Advanced placement (AP) credits

    ☐ None of the above

6. **What types of special learning opportunities are offered by your institution? [Check all that apply]**

    ☐ Accelerated programs

    ☐ Cooperative (work-study) programs

    ☐ Distance learning opportunities

    ☐ Dual enrollment

    ☐ ROTC

        ☐ Army   ☐ Navy   ☐ Air Force

    ☐ Study abroad

    ☐ Weekend college

    ☐ <u>Teacher certification</u> (below the postsecondary level)

        ☐ Students can complete their preparation in certain areas of specialization

        ☐ Students must complete their preparation at another institution for certain areas of specialization

        ☐ This institution is approved by the state for the initial certification or licensure of teachers

    ☐ None of the above

Part C - Admission Requirements and Services

8. **Which of the following selected students services are offered by your institution? [Check all that apply]**

☐ Remedial services

☐ Academic/career <u>counseling services</u>

☐ Employment services for current students

☐ Placement services for program completers

☐ On-campus <u>day care</u> for children of students

☐ None of the above

9. **Does your institution have its own <u>library</u> or are you financially supporting a <u>shared library</u> with another <u>postsecondary education institution</u>?**

○ Have our own library

○ Do not have our own library but contribute financial support to a shared library

○ Neither of the above

Part D - Student Charges

Your response to the next question determines how your institution reports graduation rates data in the spring and how you report student charges in Part D of this survey.

1. **What is the predominant <u>calendar system</u> at the institution? [Choose one]**

   Standard academic terms
   Checking one of these systems determines that your institution will provide graduation rates data based on <u>FALL COHORT</u> and student charges based on a <u>FULL ACADEMIC YEAR</u>.

   - ○ Semester
   - ○ Quarter
   - ○ Trimester
   - ○ 4-1-4 or similar plan
   - ○ Other academic calendar

   Other calendar system
   Checking one of the following determines that your institution will provide graduation rates data based on a <u>FULL YEAR COHORT</u> and student charges data will be requested by PROGRAM.
   - ○ Differs by program
   - ○ <u>Continuous basis</u> (every 2 weeks, monthly, or other period)

2. **Is an <u>application fee</u> for admission required by your institution?**

	Amount	**Prior year**
○ No		
○ Yes - Indicate amount of application fee	[ ]	

Part D - Student Charges

3. Does your institution enroll any of the following types of students.
Include all levels that your institution offers, even if there are no students currently enrolled at that level.

*The answers to these questions determine which screens will be generated for reporting academic year tuition charges, and for reporting Fall Enrollment during the Winter and Spring collections. Additionally, checking **Yes** for full-time, first-time students determines that your institution will report pricing information for full-time, first-time students on the IC survey, and student financial aid information for full-time, first-time students in the Spring collection.*

	Full-time		**Part-time**	
Students in academic or occupational programs	○ No	○ Yes	○ No	○ Yes
First-time, degree/certificate seeking students	○ No	○ Yes	○ No	○ Yes

5. Does your institution provide on-campus housing?
*If you answer **Yes** to this question, you will be expected to specify a domitory capacity, and to report a room charge or a combined room and board charge (D9 and D12).*

○ No

○ Yes

Specify <u>dormitory capacity</u> for academic year 2003-2004.

[ ]

6. Do you provide <u>board</u> or meal plans to your students?
*If you answer **Yes** to this question, you will be expected to report a board charge or combined room and board charge (D9 and D12).*

○ No

○ Yes - Number of meals per week in the maximum meal plan offered

[ ]

○ Yes - Number of meals per week can vary (for example, student receives a meal card and charges meals against the card)

Part D - Student Charges

7. **How many <u>programs</u> (measured in <u>contact or clock hours</u>) are offered at your institution?**

   Specify number of programs   [   ]

8. **Does your institution offer any programs of at least 300 contact or clock hours?**

   ○ Yes

   ○ No

Part D - Student Charges

9. *Price of attendance for entering students*

*Please enter the amounts requested below. These data will be made available to the public on the IPEDS COOL (College Opportunities On-Line) Web site. Data for prior years may be updated. If your institution participates in any Title IV programs (Pell, Stafford, etc.), you **must** complete all information for the current year. Estimates of expenses for books and supplies, room and board, and other expenses are those used by your financial aid office for determining financial need.*

Largest program:

> **CIP Code**
> **Title**
> **Total length of program in contact hours**

If your largest program has changed from the one listed above, or if no program appears above, click the 'enter new largest program' link, choose a program and enter data for all three years. Note: if your institution participates in Title IV programs, you must complete all cells.

Enter new largest program

Published Student Charges	2001-2002	2002-2003	2003-2004
Tuition and fees			
Books and supplies			
On campus:			
Room and board			
Other expenses			
Off campus (not with family):			
Room and board			
Other expenses			
Off campus (with family):			
Other expenses			

Part D - Student Charges

10. Please list your five next largest programs and provide the requested information for each program. To enter a CIP code and program title, click on the select button, and then click on the program from the list provided. Choosing clear will remove the CIP code and title. Report the tuition and fees and the cost of books and supplies for the TOTAL LENGTH OF THE PROGRAM. Also report the length of the entire program in terms of contact hours.

		CIP Code	Tuition and required fees	Cost of books and supplies	Total length of program
2nd	select clear				
	Title				
3rd	select clear				
	Title				
4th	select clear				
	Title				
5th	select clear				
	Title				
6th	select clear				
	Title				

CAVEATS

Part D - Student Charges

12. **What are the typical room and board charges for a student for the full academic year 2003-2004?**

If your institution does not provide room or board, enter NA. If your institution provides room or board free of charge, enter zero.

Room and board charges	Amount	Prior year
Room charge (Double occupancy)		
Board charge (Maximum plan)		
Combined room and board charge (Answer only if you CANNOT separate room and board charges.)		

Part E - Additional Information

This screen applies to new schools only.

3. **Has this institution been providing postsecondary instruction for at least 2 consecutive years (except for normal vacation periods)? A change in name or ownership of this institution during this 2-year period is NOT relevant for the purpose of answering this question.**

      ○   No

      ○   Yes

      ○   Don't know

4. **What percentage of your students are enrolled primarily in postsecondary programs?**

      Select list ▼

Part E - Additional Information

5. For academic year 2000-2001, did your institution enroll any <u>full-time, first-time,</u> degree/certificate-seeking students?

     ○ No

         ☐ This institution did not enroll full-time, first-time degree/certificate-seeking students.

         ☐ This institution was not in operation in 2000-2001.

     ○ Yes

7. Does your institution have 15 or more <u>full-time employees</u>?

*If you answer **Yes** to this question, you will be provided the screens to report Fall Staff data during the Winter collection.*

     ○ No

     ○ Yes